RELIANCE FIDUCIARY

Christopher G. Leas
Fiduciary License No. 20785

Nicolle M. Escalante
Fiduciary License No. 20766

FEE SCHEDULE

(Effective January 01, 2023)

Financial Fiduciary Services

Director of Estate Services/Principal **$160/hour**

Direct supervision of Licensed Fiduciaries, Estate Administrators, and support staff; Supervision of client healthcare services and properties; Testify in court and telephonic appearances; meet and communicate with clients, beneficiaries, families, attorneys, trustees, trust administrators, financial advisors, and others involved in the client's health and financial well-being; Coordinate client services and meeting with 3rd party agencies; Client visits; Coordinate with realtors to facilitate the sale of real property; Makes all substantive financial and healthcare decisions; Manages work load of licensed fiduciaries/estate administrators and support staff.

Director of Accounting Services/Principal **$160/hour**

Direct supervision of Licensed Fiduciaries, Estate Administrators, and support staff; Supervision of client financial services; Testify in Court and telephonic appearances; Meet and communicate with clients, beneficiaries, families, attorneys, trustees, and trust administrators, financial advisors, and others involved in client's health and financial well-being; Coordination of client services and meeting with 3rd party agencies; Client visits; Preparation of tax documents; Makes all substantive financial and healthcare decisions; Manages work load of licensed fiduciaries/estate administrators and support staff.

Licensed Fiduciary/Senior Estate Administrator **$140/hour**

Under direct supervision of Director of Estate Services/Director of Accounting Services, meet and communicate with clients, beneficiaries, families, attorneys, trustees, and trust administrators and staff regarding client's financial affairs; Administer day-to-day affairs of Conservatorships, Trusts, and Estates; Secure and recover assets; Manage investment accounts; Communicate with 3rd party healthcare and financial agencies; Prepare client court accountings; Develop initial case notes, estate planning summaries, staffing memos, and case summaries; Develop bond analysis, budget analysis and inventories; Conduct case reviews for budget accuracy and on-going sustainability.

Estate Administrator **$125/hour**

Under direct supervision of Director of Estate Services/Director of Accounting Services, administer Conservatorships, Trusts, and Estates; Secure and recover assets; Manage financial accounts; Reconcile financial statements; Communicate with 3rd party healthcare/financial agencies; Prepare client court accountings; Develop initial case notes, estate planning summaries, staffing memos, and case summaries; Develop bond analysis, budget analysis, and inventories; Conduct case reviews for budget accuracy and on-going sustainability.

Data Entry **$115/hour**

Entry of data and activity from financial institutions (checking, savings, brokerage accounts, etc.). Review and posting of auto-debit/ACH transactions.

Property Manager $130/hour

Director of Estate Services/Director of Accounting Services/Senior Estate Administrator, controlling and inventory property, obtaining digital images, securing valuables, and obtain appraisals of property; Site and property visits; Meet with maintenance personnel to maintain properties and tangible personal property; Coordinate and supervise move of client's tangible personal property. Discussions with realtors regarding strategy of sale and listing, reviewing, and executing documents will be billed at the Director of Estate Services rate.

Assistant Property Manager $105/hour

Under direct supervision of Director of Estate Services/Director of Accounting Services assist with dual control for marshalling, securing, inventory, obtaining digital images, and obtaining appraisals of property; Site and property visits after removal of tangible property; Assist Property Manager as needed.

Client Services/Shopping/Life Enrichment $60/hour

Maintenance of client files; Travels to Court for pick-up/drop-off; Travels to bank for deposits and other routine tasks which do not involve advanced fiduciary skills but provide a direct benefit to the client; Shopping for grocery, personal care products, toiletries, furniture, and other items that benefit or are purchased on behalf of the client.

Estate Termination Fee $750 Flat Fee (6 or less beneficiaries)/ $160 Increments per beneficiary after 6

Termination of decedent's estates/trusts: A flat fee will be charged to cover necessary services after final distributions are calculated. Services may include but are not limited to preparation and mailing of final distribution checks, collection of data and subsequent filing of the final fiduciary income tax returns, mailing Schedule K-1 (Form 1041) to beneficiaries, filing closing statements and discharge by court, if applicable, and archiving/storing case files.

Travel Time

Travel time billed at the rate of the individual completing the task.

Costs Charged Directly to Client

1. Check writing: $15.00 per check. Fee for preparation of check (includes review of charges by Fiduciary, entering of data for check and printing of computer check, review, and signature by Managing Member/Director of Estate Services/Director of Accounting Services, mailing of check (not including postage), filing of copy of check with any supporting documentation, storage of digital copy of check and eventual shredding of hardcopy of records).
2. Mileage: Varies. Mileage incurred traveling to and from client visits, property visits, shopping, and during transporting care recipient(s) to/from medical, dental, vision, and/or other related appointments will be reflected as a separate entry on each monthly invoice. The mileage rate will be in accordance with the current standard mileage rate at determined by the IRS(IR-2015-137).
3. Postage: Actual cost.; Faxes: No charge
4. Photocopies: No charge.
5. Printed color photos: No charge.
6. Long distance phone calls: No charge.
7. Storage of personal property: Actual cost.
8. Bulk shredding requiring special pickup: Actual cost.
9. Shredding of small amount: No charge.

Notice

1. Fees and expenses are subject to change within thirty (30) days written notice to the parties as required by ARS § 14-5109.

2. Reliance Fiduciary, LLC employs the services of independent CPAs, Geriatric Care Managers, Financial Advisors, Attorneys, and other fiduciaries when determined by the fiduciary to be appropriate.

3. All services billed at an hourly rate will be billed at a 0.1 hour (1/10th of an hour) minimum increments. For example, .1 = 6 minutes; .5 = 30 minutes.

4. Reliance Fiduciary, LLC, under a court appointment, is mandated by Arizona Law (mainly Title 14 of the Arizona Revised Statutes), the Arizona Rules of Probate Procedure, and the Arizona Code of Judicial Administration. Reliance Fiduciary, LLC is subject to oversight by the Fiduciary Licensing Program of the Arizona State Supreme Court. In addition, many cases involve supervision and oversight by attorneys involved in the case, family, and other interested parties.

5. Reliance Fiduciary is obligated under ARS § 14-1104 to prudently manage the costs of administering estates (guardianships, conservatorship, trusts, decedent's estates) entrusted to our care. It is the intention and practice of Reliance Fiduciary to document the valuable services our business provides to the person or estate.

   Notice Pursuant to ARS § 14-5651

6. Reliance Fiduciary, LLC, Fiduciary License No 20809, holds an active fiduciary license issued by the Arizona State Supreme Court, Administrative Offices of the Court, and is subject to regulation by the program. The regulations governing licensed fiduciaries and fiduciary entities are specified in the Arizona Code of Judicial Administration § 7-201: General Requirements and § 7-202: Fiduciaries. The administrative rules as adopted by the Arizona State Supreme Court, include a Code of Conduct that all licensed fiduciaries are required to follow. Additional information may be obtained from the Arizona State Supreme Court at: http://www.azcourts.gov/cld/FiduciaryLicensingProgram.aspx

Fiduciary License #20809
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